



# SOUTHERN VIRGINIA UNIVERSITY

**DEADLINES:** Winter Graduates: No later than October 31<sup>st</sup>; Spring/Summer Graduates: No later than January 31<sup>st</sup>.

**ID #:** \_\_\_\_\_

**Name as it Should Appear on your Diploma:**

Please print clearly.

**Permanent Address:**

\_\_\_\_\_  
**Street**

\_\_\_\_\_  
**City**

\_\_\_\_\_  
**State**

\_\_\_\_\_  
**Zip**

Please Check **ALL** that Apply:

- I hereby apply to graduate in Winter \_\_\_\_\_ . (Year)
- I hereby apply to graduate in Spring \_\_\_\_\_ . (Year)
- I hereby apply to graduate in Summer \_\_\_\_\_ . (Year)
- I will be present at the commencement ceremony in the Spring \_\_\_\_\_ . (Year)
- I will **NOT** be present at the commencement ceremony in the Spring \_\_\_\_\_ . (Year)

**DEGREE PROGRAM**

Please print the **major(s)** in which you intend to graduate: \_\_\_\_\_  
\_\_\_\_\_

Please print the **minor(s)** (if any) in which you intend to graduate: \_\_\_\_\_  
\_\_\_\_\_

**TERMS and CONDITIONS:**

I understand the general requirements of the University and the requirements of my degree program outlined in the University catalog. I understand that my diploma will be ordered in accordance with the information and setting used on this form. I further understand that there is a **\$75 graduation fee**, and that if I cannot use my diploma due to a name change or for failure to complete my degree on time, an additional charge will be made to issue a correct diploma. It is my responsibility to notify the Registrar in writing if my graduation intentions change in accordance with the deadline listed at the top of this form.

**ADVANCED WRITING PAPER:**

I understand that my advanced writing paper must be completed before my degree will be posted. I also understand that I may not participate in the commencement ceremony without its completion.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Graduation Fee:**

Visa/Discover/MasterCard No.	Exp. Date	Security Code	Total Amt.	Signature Authorizing Charge
	/			
Cash or Check:				

**For Office Use Only:**

- Fee Paid
- Audit
- Cap & Gown
- Exit Date & Reason
- Degree Posted
- Diploma Mailed/Picked Up
- Attributes Updated